



# Volunteer Application Form

Please take the time to complete this form in full and return it to the Hall Place and Gardens Volunteer Co-ordinator (address on reverse). All personal details will remain confidential.

Full Name:.....

Date of Birth (if under 18):.....

Address:.....

.....

Postcode:.....

Contact telephone number (1):.....

(2).....

Email address (please print clearly):.....

Do you have any medical conditions or disabilities that could affect you when volunteering?  
Please make us aware so that we can do our best to accommodate your needs.

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Do you have any unspent convictions? If yes please give details

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**I am interested in becoming involved in (please tick all that apply):**

- Museum (*previous experience in the museum sector is required*)
- Hall Place House Room Stewarding
- Hall Place Gardening
- Visitor Centre Meet & Greet (school holidays only)
- Office/Admin
- Education (school summer holiday only)

**How much time are you looking to volunteer with us?**

½ day per week

More than 1 day per week

1 day per week

Other: please give details.....

**Have you previously volunteered in another organisation?**

Yes

No

If yes please give brief details of your duties:.....

.....

.....

**Are you currently volunteering elsewhere?**

Yes  No

**If yes, please give details:**.....  
 .....  
 .....

**How do you feel you could contribute to Hall Place and Gardens by becoming a volunteer?**

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 .....  
 .....

**Please give details of any relevant life skills, hobbies or interests:**

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 .....  
 .....

Please provide names and addresses of two people who we could contact for a reference. At least one must be someone who is not a relative, but has known you for 2 years within the last 5 years. If you are having difficulty finding referees please get in touch to discuss it with us further.

REFERENCE 1		REFERENCE 2	
Name		Name	
Organisation		Organisation	
Address		Address	
Postcode		Postcode	
Tel No		Tel No	
Email address		Email Address	

Signed:.....Date:.....

*To be completed and returned by post or in person to:*  
 The Volunteer Co-ordinator, Hall Place, Bourne Road, Bexley DA5 1PQ  
 Or email to: **kirsty.macklen@bexley.gov.uk**